

- 1) For a given group of tables that are one bid group, time called by Dick, pencils down, TCSS quickly goes around and draws a line under the winning bid number so no one can add a late bid number
- 2) A sticker with the winning number is placed on the plant or item, smaller items for the same winner can be grouped together but most stay where they are.
- 3) Bid sheets are collected by TCSS and taken to the clothesline people to be hung by winning bidder numbers, left to right 1 to 9999
- 4) Bidder can view their winning bids and asks for their bid sheets when ready to check out so they can be itemized on a sales receipt
- 5) A "Sales Receipt for Bidder" form is filled out by TCSS to take to the cashier, cashier stamps paid (red imprint stamp, stamp in rectangular box at the bottom of receipt)

Note: we might be able to start a sheet for each bidder and hang it on the clothes line with their bid sheets to speed up the process so the bidder never gets the bid sheets (we always seem have a few walk off or they take them to the cashier)

6) Bidder takes their paid bidder receipt and goes to the tables to get their plant(s), a TCSS person should verify numbers on sales receipt before a plant is removed to ensure it was paid for and the correct plant is taken.

- 1) Customer keeps the paid sales receipt showing the plant names and prices
- 2) TCSS keeps all bid sheets, we must have these to pay donors their min. bids.

3:00 pm - \$2, \$5, & \$10 tables open,  
Ice Cream service starts

3:15 pm - Silent Auction #1 ends

3:30 pm – Free plant area opens

3:45 pm – Silent Auction #2 ends

4:05 pm – Silent Auction #3 ends

4:30 pm - Silent Auction # 4 (if necessary)

5:00 pm – All Good Time Events End

**Sales Receipt for Bidder**

**Good Times Silent Auction**  
 Tucson Cactus & Succulent Society  
 PO Box 64759  
 Tucson, Arizona 85728-4759

Web: www.TucsonCactus.org  
 Email: TCSS@TucsonCactus.org  
 TCSS cell (520) 256-2447

### Bidder's Number:

Plant #	Plant Name	Price

Stamp Here →

Thanks for Your Support!      Total Due \$ \_\_\_\_\_

Paid By: Cash or Check or Credit Card

**YOU MUST Have This Paid Receipt**

**to Pickup Your Bid Plants!!**

Stamp